

New EL Civics Materials for Review



New EL Civics Project materials continue to roll into the Resource Centers. These materials provide great topic areas for classroom instruction with lesson plans already developed, so take advantage of other agencies' creativity. You can check materials out

from the Resource Center to preview. Then, if you decide you'd like to utilize them in your program, the materials can be obtained from OTAN (www.otan.us—click on OTAN for Teachers and then click on What's New?)

New this past month are the following:

- **Talking with the Police**—produced by the Monterey Park Library A workbook (and Teacher's Guide) for adult English language learners containing nine lessons on talking to the police. Topic areas include: Traffic Stops, Calling 911, Reporting & Preventing Crime, Domestic Violence, Accused of a Crime and Filing a Complaint. The appendix has translations of critical information in Spanish, Vietnamese, and Chinese.

- **Make Your Point**—produced by Napa Valley Adult School Each of the ten kits contains a videocassette and a binder with a unit of 4 ESL lesson plans, student handouts, and visual aids on the topics of: Making an Appointment, Talking with a Store Clerk, Talking About a Cultural Event, Recreation and Travel, Becoming a U.S. Citizen, Back to School, Registering to Vote, Talking About Thanksgiving, Holiday Giving, Housing Problems, Talking With a School Counselor. Due to the bilingual approach of the videocassette, the kit is appropriate for programs targeting Spanish speaking adult learners. Also included is an English translation of the video script.



Update of 2002-03 Activities

Based on Needs Assessments which were returned to us last year, the Sacramento Regional Resource Center presented the following activities to participants from Adult Schools, Community Colleges, California State Prisons, California Conservation Corps, and Community-Based Organizations.

- ❖ Workshops
 - Reading Strategies and Techniques
 - ESL Techniques: Lesson Planning, Beginning Literacy, Communicative Grammar, Pronunciation in Context
 - Adult Ed 101 for New Administrators
 - Learning Disabilities and the GED Exam
 - Zero Prep for Multi-level Classes
 - Facilitation and Presentation Skills
 - The Teaching/Learning Process: Effective Instruction for Adults with Learning Disabilities
 - How to Manage a SCANS Classroom
 - Communicate, Cooperate, and Cope!
 - *English For All*—An ESL Multimedia ESL Program
 - OTAN Internet Resources for Adult Educators
- ❖ Facilitation of trainings by CDE/CASAS for:
 - Accountability and TOPSpro
 - 2002-03 EL Civics Grants
 - 2003-04 EL Civics/225/231 Grants Sacramento, Oroville, Ukiah
- ❖ Facilitation of monthly network meetings for:
 - ESL, EL Civics, and CBET Coordinators
 - ABE and ASE Coordinators
 - TOPSpro Users
- ❖ Outreach network/training sessions in Colusa, Willows, Ukiah, Napa, Eureka

Online 2003-04 Needs Assessment

In order to bring you the services you need, we are asking you to fill out a new Needs Assessment. This year—from now until June 30—you can fill one out online (www.calpro-rrc.org) or complete the enclosed copy and return it, either through the mail or by fax, to the address below.

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The following Capitol Area Network Meetings for Program Coordinators will be held at Old Marshall Adult Education Center from 1-3 PM. Please call Trish Kerns if you would like to be on the email reminder list.

- **May 14, 2003 ABE/ASE**
- **May 21, 2003 ESL/CBET/EL Civics**
Participants will be bringing their EL Civics Projects, along with copies of one lesson plan to share with the others.
- **June 3, 2003 TOPSpro Users**



Do you have former students you would like to brag about? We want to hear about them! Check out OTAN's home page for information on how to nominate your former student to achieve recognition.

"The California Adult Education Students Succeed project will identify learners who have reached their life goals as a result of their participation in the adult education system and disseminate the stories of the students and the exemplary programs that serve them."

A newly created student section of OTAN will allow everyone to see the positive results of adult education programs and instruction.

Coming Soon--ESL New Teacher's Kit

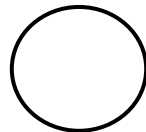
If you are a new ESL teacher—or if you're an administrator with a new ESL teacher—and don't know where to begin, good news is around the corner. We are developing some basic resources to get a new ESL adult education teacher started on the road to effective instruction. More on this in our next newsletter!



Online Adult Education Dictionary

Are you confused by all the adult education lingo? OTAN has made our lives much easier by developing an online glossary of terms ranging from acronyms to grammar examples. And it has its own web site at **www.adultedterms.org!** Just click on Search to see the entire dictionary—or, to focus your search, check one of the following topic areas: Acronym, Assessment & Testing, Disabilities, ESL, Grammar, Learning Theory, Legislation, Prof / Gov Organizations, Reading / Phonics, Teaching Method / Technique, Vocational / Workforce.

On the Road



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During the past three months, the Sacramento Regional Resource Center personnel have traveled to Butte, Mendocino, and Humboldt Counties to meet with adult education instructors and administrators for the purpose of providing training and networking opportunities. The challenges with small schools and geographically rural areas are many, but the teachers and administrators are doing a great job to provide quality programs for all their students. We look forward to returning to these areas and reaching new ones in the coming year.

New

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Page

Want to see what kinds of workshops the Resource Center has offered in the past. Log onto **calpro-rrc.org**—click on Sacramento—click on the Activities button and you may see yourself or some friends who have participated in our training opportunities.

And remember to click on the **Calendar** page for the current workshops and network meetings sponsored by the Resource Center.